

WEBSITE PRIVACY AND COOKIES POLICY (the “Policy”)

This is the Privacy and Cookies Policy for the website hosted at www.therpa.co.uk (our website). The website is operated by or on behalf of **The Rugby Players’ Association (we, us and our)**. We are a trade union representing athletes who currently play or have played rugby union in England at a professional or semi-professional level. Our office is at 5th Floor, Regal House, 70 London Road, Twickenham, TW1 3QS. We are committed to protecting and respecting your privacy.

This Policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. **By visiting our website, you are accepting and consenting to the practices described in this Policy.**

For the purposes of European data protection law, (the "**Data Protection Law**"), the data controller is The Rugby Players’ Association.

Information we collect from you

Each time you visit to our website we will automatically collect the following information:

- technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
- information about your visit, including the full Uniform Resource Locators (URL), clickstream to, through and from our website (including date and time), pages you viewed or searched for, page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), methods used to browse away from the page, and any phone number used to call our customer service number;
- where we have provided you with log in details for the “Player Login” area of our website, information also you visit, including the fact you have logged into the Player Login area of our website.

Information we receive from other sources.

This is information we receive about you if you use any of the other services we provide. In this case, we will have informed you when we collected that data if we intend to share those data internally and combine it with data collected on this website. We will also have told you for what purpose we will share and combine your data.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our website. Cookies are pieces of information that a website transfers to your hard drive to store and sometimes track information about you. Most web browsers automatically accept cookies, but if you prefer, you can change your browser to prevent that and your help screen or manual will tell you how to do this. Cookies are specific to the server that created them and cannot be accessed by other servers, which means they cannot be used to track your movements around the web. Although they do identify a user's computer, cookies do not personally identify users and passwords and credit card information are not stored in cookies.

We use the following types of cookies:

- **Strictly necessary cookies.** These are cookies that are required for the operation of our website and under our terms with you. They include, for example, cookies that enable you to log into secure areas of our website.
- **Analytical/performance cookies.** They allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us for our legitimate purposes to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.

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You can find more information about the individual cookies we use and the purposes for which we use them in this table:

Cookie	Name	Purpose	Expiry Period
Site Analytics	Google Analytics	To track and report website traffic	_utma: expires after 2 years; _utmb: expires after 30 minutes; _utmc: expires at end of the session; _utmz: expires after 2 years

Disabling cookies

The effect of disabling cookies depends on which cookies you disable, but in general the website may not operate properly if cookies are switched off.

If you want to disable cookies you need to change your internet browser settings to reject cookies. How you do this will depend on the browser you use. These websites tell you how to remove cookies from your browser: www.aboutcookies.org or www.allaboutcookies.org

How we use your information

We will use the information that we collect:

- to administer our website under our terms and for internal operations, including troubleshooting, and, in our legitimate interests, data analysis, testing, research, statistical and survey purposes;
- to improve our website to ensure that content is presented in the most effective manner for you and for your computer;
- to allow you to participate in interactive features of our service, when you choose to do so;
- as part of our legitimate efforts to keep our website safe and secure.

Disclosure of your information

You agree that we have the right to share your personal information with selected third parties including analytics and search engine providers for the purposes of assisting us in the improvement and optimisation of our website.

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we will disclose your personal data to the prospective seller or buyer of such business or assets subject to the terms of this Policy.
- If The Rugby Players' Association or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or to protect the rights, property, or safety of The Rugby Players' Association, our customers, or others.

Storage of your personal data

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA") that may not be subject to equivalent Data Protection Law. It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. Where personal data is transferred in relation to providing our services we will take all steps reasonably necessary to ensure that your data is subject to appropriate safeguards, such

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as relying on a recognised legal adequacy mechanism which may include by entering into EC approved standard contractual clauses relevant to transfers of personal information (see http://ec.europa.eu/justice/dataprotection/internationaltransfers/transfer/index_en.html and that it is treated securely and in accordance with this Policy.

All information you provide to us is stored on our secure servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our website, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

We retain personal data acquired from you via the cookies explained above in accordance with the functionality of each of those cookies and that cookie's expiry period (as described in the cookie table above). Where you are a member of the RPA and access the Player Login area of our website, we will retain data collected in relation to that access for as long as you remain a member with access to the Player Login area.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our website; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Your rights

You have the right under certain circumstances:

- to be provided with a copy of your personal data held by us;
- to request the rectification or erasure of your personal data held by us;
- to request that we cease processing your data;
- to request that we restrict the processing of your personal data (while we verify or investigate your concerns with this information, for example);
- to request that your data be transferred to a third party.

You can exercise the rights listed above at any time by contacting us at 020 3053 6685

If your request or concern is not satisfactorily resolved by us, you may approach your local data protection authority, (see http://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.html).

Our website may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

Changes to this Policy

Any changes we make to this Policy in the future will be posted on this page. Please check back frequently to see any updates or changes to this Policy. This Policy was last updated on 19 April 2018.

Contact Us

Questions, comments and requests regarding this Policy are welcomed and should be addressed to Natalie Beckett by email: nbeckett@therpa.co.uk or by phone 020 3053 6685.